CDLC Executive Director Report November 2017

Resource Sharing

- We are having an Empire Shared Collection webinar in November for anyone who is interested in learning more about this shared repository for monographs, a service of the University at Buffalo. I also met with the Library Director at The Sage Colleges who is looking into becoming a participant in Empire Shared Collection. I’d like CDLC to become involved in some way.

- I approved Coordinated Collection Development applications for our academic libraries, sent reminders and addressed any questions. The deadline was November 1.

- Sue and Chris provided cataloging services for our libraries and Emily and Kathy provided ILL services.

- Emily and Joe T. did a lot of work on the ILL e-Form. This included adding a button of whether or not a library would fill a request and they are also working on a tracking system. They also worked with Chris White from The Sage Colleges and some of our academic members on CORS to develop an ILLiad add-on to the eForm, which will auto-populate ILLiad with data entered into the eForm. Emily also created videos for how to use this add-on. Some of our academic libraries are already using it and it is receiving a positive response.

- Emily developed a new web site using LibGuides for our delivery services (http://cdlc.libguides.com/cdlc_delivery) that includes a spreadsheet with delivery schedules for all members.

- Our interlibrary loan services have been very busy and heavily used. In the past month, CDLC filled three international requests.

- Emily is now responsible for the Direct Access Program and has been addressing questions. She also scheduled a meeting for the DAP subcommittee of CORS.

- Chris contacted all Medical Information Services Program participants to get updated numbers on their usage of medical and health related ILLs, which they will receive reimbursement for. We are also working on recruiting additional participants and thinking of other uses for these funds.

- The Committee on Resource Sharing (CORS) met and created some working groups to focus on specific projects over the next 18 months, including the Resource Sharing Symposium in the Spring.

- Sue and I met with Colleen Smith, the RAAC chair, to discuss projects and priorities for RAAC, including the grants timeline and continuing education needs.

Professional Development and Continuing Education

- The Annual Meeting is May 22, 2018 at Shaker Ridge Country Club. A tentative theme is evolving roles of librarians.

- Special Interest Groups have been meeting and information about each group is on our web site.
We held a Member Showcase October 19th at what I hope will be an annual event. We had speakers representing all of our library types and good discussion afterward. Those that attended seemed to enjoy the program. We’ll be reviewing the evaluations to determine what to change for next year.

Sue, Emily and I attended the annual NYLA conference in Saratoga. I attended several good programs, including one by someone from Ithaka S&R Consulting, who I talked to afterward about presenting for CDLC, possibly at our Annual Meeting.

I worked with Andrew White (RPI) and Robyn Reed (Union College) to schedule an event at Union College as a follow-up to a Post-Digital Library Symposium at RPI in September.

Susan developed and is teaching a workshop on the Empire Archival Discovery Cooperative.

**Coordinated Services for Members**

I contacted libraries using Ask Us 24/7 through CDLC to confirm their participation for 2018. I also compiled information about each participant to provide to WNYLRC for a new pricing model. CDLC currently fully subsidizes the cost of ASk Us and I am looking at ways to reduce the cost to us without having to pass the cost on to members. I also spoke with the director at SUNY Adirondack who may be interested in joining.

**Communication Among Member Libraries and Library Systems**

CDLC participated in a successful InfoMingle on November 1 at Schenectady Public Library. There were about 20 attendees from all library types. A similar event will be scheduled in the Spring in Albany or Troy. CDLC provides support for the planning year which consists of reps. from the public library systems and Skidmore College.

**Cooperative Services**

Susan and Ilka supported members using New York Heritage.

**Awareness and Advocacy**

I attended a Museum Assn. of NY meet and greet on October 17th at Rensselaer County Historical Society to show my support of local museums and to make new connections. It was also a good opportunity for me to catch up with the RCHS staff.

I met with Phil Eppard to discuss possible partnership opportunities between the “library school” at the University at Albany and CDLC.

Susan is coordinating an Erie Canals exhibit with our libraries. It is moving around our region.

**Communication (among Member Libraries and Library Systems)**

Everyone is chipping in and sending out communications to members while Kari is on leave.
Consulting and Development Services

- Sue and I met with representatives from the New York State Department of Transportation. They have not been able to fill their librarian position and are looking for assistance with cataloging incoming material and helping their library to function. I wrote a proposal and came up with some pricing models which we submitted to them. This could potentially be a consulting project for us and also result in a new member.

Cooperative Efforts with other Library Systems (include ESLN activity here)

- I participated in an Empire Library Delivery Advisory Group call and am now part of this group. We are beginning to think about issuing the next RFP for ELD. The contract expires in 2019.

- The part-time ESLN Coordinator resigned. A proposal was accepted by the ESLN directors to change this to a delivery service specialist, focusing specifically and only on ELD. This position will be housed at CDLC and report to Emily. CDLC is the only council that participates in ELD. We are in the process of writing the job description and CDLC will manage the search.

- I met with the ESLN directors at NYLA. Herb Biblo (LILRC Director) just retired and John Hammond (Northern) announced he is retiring in the Spring.

- Emily took the lead in organizing the ESLN booth for NYLA and created scratch-off tickets as part of a raffle; funds were donated to a NYLA Relief Fund for hurricane victims.

- I am on the grants review committee for WNYLRC and SCLRC to review RBDB grant recipients.

- Susan is on a rights statement group and is attending meetings on this topic, as well as working with our libraries on their rights statements and presenting on this at a conference.

Administrative/Planning/Misc./Other

- I met with staff individually to have annual reviews and set goals for next year. The process is not set yet but we are making progress.

- Sue and I met with Temple Israel in Albany to discuss CDLC membership.

- I talked with Old Stone Fort re: membership changes and CDLC in general and am trying to schedule a time to meet with him.

- We need to finalize any changes to the member categories—we seem to be getting an increase in inquiries!

- Joe and Amy worked on revisions to the Annual Report where the state had questions.

- The nominating committee met to review the nominations process and to identify potential Board members. I reached out to someone from an historical association, who declined due to other commitments.