CDLC Executive Director Report December 2017

Resource Sharing

- Emily and Joe continued making enhancements to the ILL eForm including an Update Status button and a log of requests sent and received. Emily also developed a new LibGuide on how to use the eForm and let our members know about it. See: https://cdlc.libguides.com/eform_tutorials

- Several members attended the Empire Shared Collection webinar. The Sage Colleges did join this shared repository managed by the University at Buffalo. They are the first participant from CDLC.

- Emily had been addressing Direct Access Program questions and filling requests for DAP cards. She also had a DAP subcommittee meeting.

- Chris is working with MISP participants to get updated figures on their medical and health related ILLs. We also promoted this program in a newsletter and sent a message about MISP to directors.

- We will be finalizing the form for the RBDB grants this month and sending out a call for applications in early January. A working group of RAAC will assist us with this process.

- Troy Public Library’s *Lansingburgh Gazette* (1798-1880) and *Lansingburgh State Gazette* (1880-1883, and Pember Library’s *Granville Sentinel* (1875-1920, with gaps) were published on NYS Historic Newspapers. Both libraries received CDLC grants for these projects.

Professional Development and Continuing Education

- Susan and I met to begin discussing the next round of CDLC events.

- We will have a NYHeritage participants meeting Jan. 26. We have a meeting each Summer and a request was made by users to have a meeting twice a year to share tips and tricks.

- CDLC and UHLS will co-sponsor a Getting Ready for Advocacy Day program with NYLA Feb. 15.

- The Resource Sharing Symposium is April 27 at Guilderland Public Library. A working group of CORS will be developing the agenda.

- The Annual Meeting was moved to May 10 at Shaker Ridge Country Club to accommodate the ENY/ACRL Conference on May 22. A tentative theme is evolving roles of librarians.

- I spoke with the Library Director at Maria College about hosting an event for us in the Spring/Summer. I plan to invite a consultant from Ithaka S&R to speak about the future of academic libraries. I saw him at NYLA and it was an informative presentation.
• We plan to schedule a meeting/get-together for solo librarians, and will also schedule a LibGuide tips and tricks after Kari is back.

• We held the Post-Digital Library Symposium discussion at Union College. Although it was a small crowd, there were several instances of members who had not met before that could lead to possible collaborative projects.

**Coordinated Services for Members**

• I worked with WNYLRC on a new pricing model for our region for Ask Us 24/7 virtual reference service and was able to reduce our cost by approximately $3,000 annually. SUNY Adirondack confirmed that they do want to begin using this service. I put them in contact with WNYLRC for training. The reduced cost includes their participation.

• Chris is working with EBSCO to get consortial pricing for our hospital libraries for their Dynamed product. Unfortunately, only a few of our hospital libraries are renewing due to budget cuts.

**Communication Among Member Libraries and Library Systems**

• With Kari’s absence, I took the lead in writing the CDLC newsletter for November with staff contributing content. We are increasing the subscriber list for our newsletter which is distributed every other month.

• I wrote a From the ED message to members that, among other topics, included our new mission statement. My goal is to send one out every other month, opposite the newsletter.

• Everyone continues to chip in and send out communications while Kari is on leave.

• We’ve has meetings at both CORS and RAAC on a survey or expert database for members to learn about other members and what they use. This led to a discussion at RAAC regarding how best to engage and communicate with members.

• Susan is coordinating an Erie Canal exhibit which is making the rounds to our libraries. It has been at Gloversville and Amsterdam Libraries and is next going to Schenectady County CC.

• Our interest groups are continuing to grow in popularity. The groups are often sharing meeting topics ahead of time. Interest group facilitators are also working on populating the group’s Libguides.

**Cooperative Services**

• Susan and Ilka are working on and providing a lot of input for a new NYHeritage web site; a roll-out date is TBD. Susan is also working with members on rights statements relating to their digital images on the Digital Public Library of America.

**Awareness and Advocacy**

• I was invited to testify to the Assembly Standing Committee on Libraries and Education Technology and will be speaking on behalf of CDLC and ESLN. Scheduled for Dec. 12; now moved to January.
• Library Advocacy Day is Feb. 28 in Albany; the ESLN directors will have a meeting the day prior.

Consulting and Development Services

• Sue and I visited Temple Israel in Albany re: CDLC membership. I wrote a membership proposal they are reviewing.

Cooperative Efforts with other Library Systems

• Effective December 1, Emily assumed the part-time role of Empire Library Delivery Coordinator (roughly five hours per week) and has been troubleshooting any delivery issues. We are in the process of hiring a delivery service specialist. This will be an ESLN position housed at CDLC.

• CDLC redirected 18 mislabeled books last month for ELD. This continues to be an issue and is why books are lost or misplaced; this will be something the Delivery Service Specialist will address.

• I served on review panels for RBDB grants for SCLRC and WNYLRC. I asked one of the other ESLN directors to be on CDLC’s review panel.

• I attended the monthly ESLN directors call. Reps. from NYS Division of Library Development joined us for part of the call. Bernie Margolis, the State Librarian, shared that funding for library systems is looking bleak. NYLA is working with its Legislative Committee on how to respond. It is too early to know how this will impact CDLC.

• There will be an Academic Library Conference, sponsored by ESLN, in Ithaca October 11-12. The theme will be OERs/Open Access.

Administrative/Planning/Misc./Other

• Ilka Morse, our Digitization Field Trainer, is retiring effective February 1st. Susan and I are working on a transition plan. Ilka’s position was part-time and I will be assessing staffing needs to determine how best to fill this position.

• I had a phone call with the Board’s membership committee to discuss potential changes to our member categories. Currently, digitization services are not mentioned as a member benefit, and this will be added in, as it is of interest to potential new members.

• I reached out to someone from our membership to fill the vacant Board position and reported back to the Nominating Committee, who will provide an update at the December board meeting.