Resource Sharing

- Sue cataloged 62 titles for hospital libraries and 81 titles for other libraries. Sue and Chris continued their work on cleaning up records in the partial union catalog. This included all records from Stratton VA Medical Center records being deleted as that library has closed.

- The ILL eForm use continues to increase. The NYS Nurses Association recently began using it. Since adding the Update Status button and eForm request log, Emily is getting a lot of positive feedback.

- After meeting with the DAP subcommittee, Emily contacted DAP administrators regarding use of the DAP patron database.

- Emily is working with Kathy C. to make our interlibrary loan processing entirely paperless, which is a huge improvement and makes the process much more efficient.

- Chris oversaw the distribution of MISP (Medical Information Services Program) funds. Despite a call for additional participants there were no new MISP libraries this year. We will review this program in more detail over the coming year.

- Kari developed the pages and form for CDLC’s Regional Collections (RBDB) grants and a message went out to members We have received one application. The deadline is February 1.

- I followed-up as needed with some of our academic libraries regarding their Coordinated Collection Development applications. Funds are in the process of being distributed.

Professional Development and Continuing Education

- Upcoming events:
  - 1/26: NYHeritage participants meeting at Guilderland Public Library
  - 2/15: Getting Ready for Advocacy Day with UHLS, at CDLC/UHLS
  - 4/27: Resource Sharing Symposium
  - 5/10: Annual Meeting

- I spoke with an ESLN director regarding a program they had with someone from ALA to potentially offer a similar program in our region. I will contact him regarding costs and availability.

Communication Among Member Libraries and Library Systems

- I met with Kerrie Burch, the School Library System Director at Questar III, about a program on Preparing Students for College Level Research (modeled after a Capital Region BOCES program). We are going to co-sponsor it; it’s scheduled for June 14 at Questar III and will be open to all. I contacted and confirmed three academic librarians as presenters.
• I met with the Library Director at Maria College to discuss hosting an event there. Initially, it was going to be a presentation by a consultant from Ithaka S&R to speak about the future of academic libraries. We decided to broaden the topic for an event at Maria College and also talked about other potential programs we can offer there or elsewhere. I am still interested in having the Ithaka S&R consultant come to our region and will be contacting him about costs and availability. Ideally, I’d like to have this program at an academic library. This could be an iteration of the former academic directors forums that CDLC has hosted in the past.

• I am in the process of setting up several member visits for the coming month.

• Chris is planning a meeting with our HLSP libraries for early February to talk about the program and desired services.

Cooperative Services

• For NYHeritage, we started 2017 with 21,784 items and ended with 29,053 items. Currently, only about half of NYHeritage libraries are contributing new items.

• The new NYHeritage was rolled out. Susan and Ilka are spending a lot of time on this, and working with our members to get their collections added.

• Susan is participating on a committee for rolling out the new EAD (Empire Archival Discovery Cooperative). The group is working on a cost model to be applied across all councils. We had a recent inquiry from a historical association who is not a member about contributing to the EAD and are providing information about membership and EAD to them.

• The Erie Canal exhibit developed by ESLN continues to make the rounds in our region. The exhibit currently is or will be at Fulton Montgomery Community College, Schenectady County Community College and SUNY Cobleskill.

Awareness and Advocacy

• I prepared for and testified to the Assembly Standing Committee on Libraries and Education Technology in January, speaking on behalf of CDLC and ESLN.

• Library Advocacy Day is Feb. 28 in Albany; the ESLN directors will have a meeting the day prior. CDLC and UHLS are hosting a Getting Ready for Library Advocacy Day program on February 15.

Consulting and Development Services

• Amy and Sue provided a spreadsheet of library holding titles to the Rensselaer County Historical Society so they can do an inventory of their collection. The work is being done by two volunteers.
Cooperative Efforts with other Library Systems

- Emily and I have been working on the search for ESLN’s Delivery Service Specialist. I am leading the search, which had many candidates. We reviewed all resumes, conducted five phone interviews and three in-person interviews. We expect to make an offer in the coming week. This part-time position will be housed at CDLC.

- I met with Maureen Zajkowski from the SUNY Office of Library and Information Services regarding the Empire Library Delivery Request for Proposals (RFP) which we are beginning to develop a plan for. Maureen was very helpful and was able to provide a timeline as well as several critical documents. The three ESLN Directors who worked on the last RFP are no longer here.

- I also spoke with the Executive Director of the Massachusetts Library System (MLS). I contacted them because they were having a member event in Pittsfield that I was interested in attending, with the purpose of learning more about MLS and seeing if it was something we could model here. The event was cancelled but I did express an interest in meeting with the Director in the future. I am interested in learning more about some specific MLS services. Their director was also a consultant on the last Empire Library Delivery RFP and there is a possibility that we might work with him again.

- Emily attended and presented at an ILL meeting at Upper Hudson Library System in December.

- Emily is presenting at SENYLRC in May on CDLC’s ILL eForm.

- Chris is working with the Hospital Library Service coordinators from other ESLN Councils to have a meeting in Albany this spring.

Administrative/Planning/Misc./Other

- The member categories website was updated following the December Board meeting to reflect current member benefits. The Membership Committee met to review feedback from the December Board meeting and to determine next steps for both institutional and personal membership.

- Renewal letters went out to our current personal members and responses are coming in.

- Susan and Ilka are working together in preparation for Ilka’s retirement, and we will be seeking member feedback on the services we provide for NYHeritage at a user group meeting on Jan. 26.

- I am meeting with new Board member Jacquie Kelleher Hughes, Library Director at Schenectady County Community College, to give her an overview of the Board.

- Kari has returned from leave and is getting up-to-speed with everything.

- We have added our new mission statement to our office wall and are making plans for the membership items we received.