Resource Sharing

- Sue cataloged 17 titles for hospital libraries, 62 titles for other libraries, and 28 original titles. She also completed cataloging for Castleton Public Library for a grant they received from us.

- A second round of Regional Collections grants was announced, with a June 8 deadline. A RAAC subcommittee will review applications for approval at the June Board meeting.

- Attorney Stephanie Cole Adams presented at the Resource Sharing Symposium and talked about the Ask the Lawyer service, which will be a pilot project for CDLC members. Kari developed a web page and banner for this service, and we will be promoting it in the next month. There was a lot of interest in it at the Symposium.

- RAAC has created a working group to explore working on an oral history project. We will invite others to join the group once it is further established.

- Kari updated 25 Union List Holdings and worked with OCLC on a ULS issue related to the WorldShare Management platform, which has been resolved.

Special Library Groups

- I contacted someone who had been involved with the Capital District Business Librarians to let them know that we have an account balance for this group and offered to work with them on a program or something else in the coming year. This is a historic group that CDLC holds the funds for.

- Susan presented at the CALA workshop on Digital New York.

- Chris is scheduling two Evidence Based Practices workshops for the fall (Sept. 18 and Oct. 16). Although geared toward hospital libraries, academic institutions with nursing programs may also be interested.

Professional Development and Continuing Education

- The Resource Sharing Symposium on April 27 was a success. Attendees liked hearing from the attorney, Stephanie Adams, and the Keynote Speaker, Ron Kirsop, with requests to have both back to speak. Attendees also enjoyed the lightning rounds, where several members talked out projects they are involved with. I prepared and presented a CDLC update, focusing on physical and digital collections, and Susan presented a lightning round on NYS Historic Newspapers.
The Annual Meeting had about 80 attendees and we received positive feedback about the speakers. Staff was involved in pre-meeting preparations and I spent time working on my presentation and with meeting follow-up.

A reminder that on Thursday June 14, CDLC is partnering with the Questar III School Library System to present a Symposium on Preparing Students for College Research. We have several academic and school librarians attending, as well as the English department from Cobleskill-Richmondville High School! I have a need for an additional academic presenter, if you have someone on your staff that may be interested!

We are working on our 2018-2019 continuing education calendar and will be contacting speakers. We are also going to poll members asking about available training spaces in our region.

The next InfoMingle will be at The College of Saint Rose on Thursday, June 28 from 3:00-5:00 p.m.

Interest groups are meeting as scheduled. Kari finished creating a page on Preservation SIG guide concerning AV preservation. Kate Wantuch, at the Albany College of Pharmacy and Health Sciences, showcased the college’s new OCLC WorldShare Management Services (WMS) platform at a CATS meeting, with 20 attendees. I’ll be hosting a facilitators meeting this summer to determine what has worked, what needs to be adjusted, etc.

Kari created a Continuing Education LibGuide and was able to unpublish over 62 pages from the website, bringing the number down from 140 to 78.

Susan is presenting at the NY Archives Conference in June on rights statements.

Susan participated in two webinars on using CONTENTdm.

Consulting and Development Services

Sue and I met with reps. from the New York State Department of Transportation, who submitted an application for CDLC membership. Pending membership approval, Sue will be working onsite for them a few hours a week to catalog their collection and to help maintain the library. I envision this as a potential service that CDLC could offer, both for cataloging and digitizing collections.

The Schenectady County Public Library staff has been using the CDLC ILL eForm and filling requests since Emily trained them and she is tracking their ILL usage.

Communication among Member Libraries and Library Systems

Kari sent out 14 communications to CDLC-L, four Constant Contact communications, and four TechTalk emails. She also posted 11 jobs on job page (4 from member libraries).

Kari linked the CDLC “News” menu option on the home page and created blog posts for all of our past news stories in LibGuides. This further reduced the number of pages we have on our Joomla site to 51 pages.
I contacted the new directors at miSci and Irish American History Museum to set up meetings with them, as well as the interim director at Albany Law School.

I attended the HFM BOCES SLS Advisory Council meeting and provided a CDLC update. There was interest in a potential oral history project. They also told me about StoryCorps as a possible tool for this.

I visited Emily Spinner at Ellis Hospital; she is involved with a consumer health literacy project with SCPL and other community projects.

I visited with the staff at Southern Adirondack Library System (SALS) to meet their new staff member and to hear about their projects.

Kari gathered statistics and designed and wrote the Annual Report for the Annual Meeting. We will also be distributing it more broadly.

I scheduled a meeting with our three committee chairs to share ideas and provide updates to each other.

Coordinated Services

The following institutions recently added items to New York Heritage: Crandall Public Library, Saratoga Springs Public Library and Siena College. Susan also consulted with several libraries regarding NYHeritage and DPLA.

We are continuing to oversee the transportation of an Erie Canal exhibit between our libraries. Susan was contacted by someone from the Friends of Normanskill Farm who saw the display at Berne Public Library and is going to use the online Erie Canal exhibit with school groups, which she was very excited about.

Chris is getting information from hospital libraries for an AccessMedicine renewal. He is also pursuing a consortial purchase for VisualDx.

Awareness and Advocacy

Several legislators stopped in to our Annual Meeting. I followed up with thank you notes and will also send local legislators our annual report.

We organized two meetings with the Director of Corporate Support and Director of Community Engagement at WMHT about their “Great American Read Program” and to make them aware of local library initiatives. We will be brainstorming ideas with the local library systems and invite participation by all library types.

Cooperative Efforts with other Library Systems

The Empire Library Delivery working group is meeting in June to begin the process of planning for the next Delivery RFP. I confirmed with the Executive Director of the Massachusetts Library System (MLS) that he will be a consultant on the project.
- I had a meeting with my fellow ESLN directors at METRO’s new offices in May. Their office space includes a digitization lab and recording booth, as well as a large training room. In preparation for the meeting, I contributed content to an ESLN Employee Manual and drafted a recommendation for ESLN sponsoring conferences. We discussed RBDB guidelines, NYHeritage and DPLA, strategic planning and several other topics.

- Chris coordinated a meeting of the HLSP Coordinators in April, where they shared ideas and looked for opportunities to work together.

- CDLC is once again offering a discount to the RDA toolkit through ESLN, which was promoted to members.

- Emily presented an ILL overview at SENYLRC, which was well-received.

- Emily and Maria, the ELD Coordinator, have been invited to present at three regional IDS User Group meetings.

**Administrative/Planning/Misc./Other**

- I revised the draft 2018/2019 budget based on recommendations from the April Board meeting.

- On behalf of the Nominating Committee, I contacted a potential trustee to fill the remainder of the seat currently held by Rebecca, who moves into the mandated University at Albany seat. The Nominating Committee will bring forth a name at the May Board meeting.

- I am in the process of meeting with staff individually to get their input as I work on a staffing model for CDLC going forward in the next 3-5 years. So far, I have met with six staff members.

- Member contact forms were distributed and operating budgets were requested to determine 2018/2019 dues.

- We had a meeting with our health insurance broker and met with staff about their options. We’ve consolidated to offer coverage from one company in an effort to streamline services yet still offer staff choices.