Resource Sharing

- Sue cataloged 156 titles for special libraries and 13 original titles. She completed cataloging for the Irish American Heritage Museum for a grant they received from us.

- The deadline for a second round of Regional Collections grants was June 8. We received eight applications totaling $27,606. There was a remaining balance of $11,355 for the 2018 grants; I am looking about other possible sources to fund some of the grants and we will be discussing the applications with the RAAC grants sub-committee.

- I converted the Collection Development committee page and the CCD subject headings to a libguide; I also revised the CORS page with its updated charge.

Special Library Groups

- Chris is pursuing a consortial purchase for VisualDx for hospital libraries.

- Chris arranged a Medical Library Association webinar on project management on June 13, which was open to all.

Professional Development and Continuing Education

- Kerrie Burch from Questar III SLS and I had a conference call with our academic presenters in preparation for the program on June 14, Preparing Students for College Research.

- Staff met to begin planning our 2018/2019 continuing education calendar. We assigned events to staff members who are in the process of contacting potential speakers. We are also doing a call-out to members re: presenter opportunities or recommendations.

- We are having another Member Showcase in the fall; I am working on securing a date and location. I hope to have it at Maria College.

- The next InfoMingle will be at The College of Saint Rose on Thursday, June 28 from 3:00-5:00 p.m.

- The Scholarly Communications Interest Group met in June and discussed open access. Chris added the notes to their web site.

- We will be having our annual OPALS user group meeting on August 9 for current or potential OPALS users.

- Susan attended and presented at the NY Archives Conference at the University at Albany on rights statements.
Consulting and Development Services

- Sue began her time with the New York State Department of Transportation and is becoming familiar with their library. It’s been an interesting experience for her so far and we are learning from this experience.

- Sue met with volunteers at the Rensselaer County Historical Society who are working with them to get their collection cataloged.

Communication among Member Libraries and Library Systems

- Sue, Emily and I are meeting with the new director at the Irish American History Museum. Their library administrator, who Sue and Emily worked closely with, also recently left.

- Chris has been talking with Mark Lasek, who oversees the hospital libraries at Memorial and Samaritan Hospitals. The librarian at St. Peter’s Hospital recently left and this will also now fall under Mark. There may be an opportunity for CDLC to assist.

- I spent a day with staff from MVLS visiting several of their member libraries, including Schenectady County Public Library’s central location and one of their branches, Schoharie Public Library and Middleburgh Library. It also gave me an opportunity to learn more about the libraries and to address their questions about CDLC. It was also good to spend time with MVLS staff and to see the services that they provide.

- I met with the three committee chairs to talk about plans for next year, including working across committees and committee priorities. They would like some direction from CDLC and the board and more structure.

- I scheduled a meeting in June with Interest Group facilitators to assess how things are going. We also developed interest group guidelines in preparation for this meeting.

- We held an Appreciation Breakfast in June for Board members, committee members and interest group facilitators. Although there was not a large turnout, those there expressed their thanks for having the event and it provided an opportunity for attendees to meet each other and to catch up. I’ll restructure it a bit if we decide to do it again.

Coordinated Services

- Susan scheduled a New York Heritage users group meeting in July for NYH users to share ideas. It will be followed by a retirement reception for Ilka Morse, our former Digital Field Trainer.

- We’ve done a soft rollout of the Ask the Lawyer service, and have already received two submitted questions (one from a public library, one from an academic library) and have had an additional inquiry from another academic library. Currently, six of the library councils are participating. You can see all of the questions asked from around the state on the RAQ page: https://www.wnylrc.org/ask-a-lawyer/raqs.
Awareness and Advocacy

- There was a planning meeting in May with WMHT about their “Great American Read Program” and a follow-up brainstorming meeting on June 11. Kari created a website with information and resources about the project: https://cdlc.libguides.com/c.php?g=840006

- Emily Spinner from Ellis Hospital invited me to sit in on a meeting about an early literacy program taking place in Schenectady this summer, led by Schenectady County Public Library and in partnership with several agencies in Schenectady. It was an interesting meeting and as plans proceed, CDLC can help to spread the word about it. There will also be volunteer opportunities, and there may be a role here for CDLC.

Cooperative Efforts with other Library Systems

- I had a conference call with my fellow ESLN directors. We discussed RBDB guidelines, strategic planning and several other topics. We will be discussing proposed RBDB guidelines with the Division of Library Development.

- CDLC hosted a meeting with information technology staff from ESLN councils, with a purpose of sharing information and seeing where there may be opportunities to collaborate. Kari and Joe T. attended for CDLC.

Administrative/Planning/Misc./Other

- I worked on the program-based budget for 2018/2019 after the budget was approved at the May board meeting. I met with Chris to review the HLSP budget and worked with Joe S. on addressing former HLSP budgets.

- On behalf of the Nominating Committee, I contacted our current Executive Committee regarding their interest in continuing in their positions for the next year, in preparation for preparing a slate of officers to present at the June board meeting.

- I am in the process of meeting with staff individually to get their input as I work on a staffing model for CDLC going forward in the next 3-5 years. I’ve been giving this a lot of thought as I think about what the needs are and how staff are currently structured. So far, I have met with six staff members.

- Member contact forms are being returned, which includes the operating budgets of libraries to determine 2018/2019 member dues. Amy is following up with institutions as needed.

- I submitted the required paperwork and online form to receive our 2018/2019 state funding.

- I began converting our member page to a libguide and am creating an online member application form to replace the paper copy.