Organizational Project Updates

Continuing Education:

We continue to grow and expand our c.e. offerings. Upcoming programs include:

- March 29 at 2 pm: Voorheesville PL tour
- April 9: CALA workshop on Copyright, Creative Commons and Open Educational Resources in a Nutshell
- April 10 at 9:30 am: Oral History Intro. meeting
- April 15: Digital POWRR workshop
- April 29: Weeding and Feeding Your Collection at Clifton Park-Halfmoon PL
- May 10: Annual Meeting
- May 21: Disaster Recovery at University at Albany
- June 7: Two workshops by Stephanie Cole Adams (am: copyright and fair use/pm: legal issues and oral histories) at Schenectady County PL
- June 12: InfoMingle at Skidmore College
- June 21 at 2 pm: Special Collections tour at University at Albany

Our interest group meetings have also been great opportunities for professional development and attendance for these meetings continues to grow.

I am continuing to assess the need for additional support in this area.

Oral History:

We are having an introductory meeting for anyone interested in oral histories on April 10 at 9:30 am. (14 registered). We are offering a workshop on Legal Issues and Oral Histories the afternoon of June 7 at Schenectady County Public Library, presented by Stephanie Cole Adams, who we work with on the Ask the Lawyer service.

RBDB Grants:

After Board approval of the Regional Collection grants, all recipients were notified via email and letter. I also let the public library system directors know what grants were awarded in their regions and sent letters to legislators if their constituents received grants. We followed up with one recipient to gather additional information. We awarded a total of $41,885 to 11 libraries. We are working on an announcement.

The grants working group also discussed additional grants to offer to members, and for the May RAAC meeting will present a proposal for continuing education grants.
**Technology Inventory/Asset Map:**

Members from CORS and RAAC met and have a draft survey. We need to determine what we will do with the information once it is received. Kari has been working on a customer relationship management system for CDLC and this may be where it can be housed eventually.

**Coordinated Collections:**

The Collection Development Committee is highlighting member library collections by arranging visits to libraries. The next collections to be highlighted are Voorheesville Public Library’s local history collection on March 29 at 2:00 pm. (16 registered) and the University at Albany’s special collections on June 21 at 2:00 pm.

A Committee on Resource Sharing member attended a Collection Development Committee meeting to discuss how these committees might work together. As an outcome, we are going to put together a small group from both committees representing academic and public libraries to discuss how they can share materials across their collections and to discuss next steps.

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**Resource Sharing**

- Sue cataloged two titles for hospital libraries and 64 titles for special libraries. She also has done some original cataloging and continues to catalog for NYS DOT.

- We awarded a total of $41,885 to 11 libraries for Regional Collection grants (see above).

- Amy reviewed ILL statistics with Meghan and this will be discussed at a CORS meeting—what statistics are we currently keeping for resource sharing and the courier systems? What do we need to keep?

- The collection development committee and CORS will be working on how to share collections across library types (see above).

- We are working on keeping better statistics for the Direct Access Program (DAP). Recently, 110 DAP cards were requested from Troy PL, Schenectady County PL, Guilderland PL and the Capital Region BOCES School Library System.

**Special Library Groups**

- Kari is working with CALA to improve processes and streamline how to join CALA and attend their workshop. She also worked with them to update their mailing list.

- The High School to College Interest Group met for the first time, with 25 attendees. There was a mix of academic and school librarians, as well as public librarians and teachers. The group is planning an event in June on making this transition for students with special needs. A lot of ideas and potential speakers were discussed.
Chris and Meghan are in the process of visiting the hospital libraries.

Professional Development and Continuing Education

- Our Annual Meeting is Friday, May 10 at the Holiday Inn Express and Conference Center in Latham. I am finalizing the agenda and an announcement will go out soon.
- Susan is working with University at Albany to co-sponsor a Disaster Recovery program May 21.
- We hosted several AMIGOS webinars which, per our member agreement, must be watched at CDLC. We’ve had a few attendees at each session.
- Kari added Skillshare and Treehouse information to our website; we are monitoring usage of these licenses.
- Kari is now receiving statistics from TechTalk re: accessing their database with CDLC log on. From Dec-Feb, there were 62 log-ons.
- Following the Collection Development Committee meeting, I contacted potential speakers for a collection management program on April 29. Speakers were confirmed and registration is open (20 confirmed).
- Kari wrote and distributed a brochure with all of our upcoming events which resulted in a lot of interest across programs.

Consulting and Development Services

- Sue, Kari and I visited the NYS DOT library to discuss a shifting project and continued work with them. They are interested in renewing their contract with us for a year and also have a need for a special project that will include planning for and implementing a project to assess and shift their collection. We wrote a proposal to present to them, outlining their needs.
- Susan trained staff at Schenectady County Community College on New York Heritage so they can begin adding images, and offered assistance to Maria College regarding digitizing 3D items that are part of their occupational therapy collection.
- Sue worked with St. Peter’s Hospital to migrate their ILS to OPALS, resulting in significant cost-savings.

Communication among Member Libraries and Library Systems

- I visited several member libraries in the past month including Skidmore College, Union College, WSWHE BOCES SLS, the Town of Ballston Public Library and The College of Saint Rose.
I attended the Hamilton-Fulton-Montgomery BOCES SLS Council/Communication Coordinators meeting and met their new staff member. They are having a boot camp for their school librarians in the Summer and I suggested that CDLC present there.

Kerrie Burch (Questar III SLS) and I are going to visit WSWHE BOCES in May to present on the new high school to college transition interest group and to discuss ways to bring programs to their region.

We sent 17 communications out to CDLC-L, four TechTalk emails and one Constant Contact email.

Kari did backend work on the web site so that the templates are consistent. She also edited several of our LibGuides and finalized a membership LibGuide and these pages were removed from Joomla.

Kari cleaned up our Google groups and developed a procedure for logging our communications more efficiently.

The next InfoMingle is June 12 at Skidmore College.

Coordinated Services

The NYS Military Museum added material to New York Heritage in February.

Susan participated in a conference call for Empire Archival Discovery Cooperative (Empire ADC) which will be offered by ESLN as a tool for locating archival collections. Led by SENYLRC, they hired a consultant who presented a business model for EADC at our ESLN Directors meeting. The model is being finalized, with plans to officially roll it out in July.

Empire Library Delivery: I reviewed and made recommendations to the draft RFP and attended a call to discuss RFI responses. I’ve been working with Maria as a sounding board. The RFP will be issued in April.

The Ask the Lawyer service continues to be popular. For the first year we offered it, we’ve had nine questions; I will budget for it next year.

Awareness and Advocacy

NYLA Advocacy Day was Wednesday, February 27; Susan, Kari and I participated. Kari developed a joint meeting schedule of appointments that MVLS, SALS and UHLS arranged and also updated our online legislator directory. We spent the day with the various public library systems. There are several new legislators in our region with opportunities for follow-up to inform them of the different library system types.

I attended the NYALS (New York Alliance of Library Systems) meeting the day prior to Advocacy Day to hear from NYLA about legislative priorities, and attended the library PAC dinner with my ESLN colleagues.
I had a phone call with the NYLA President and Director about hosting an event at CDLC to give them an opportunity to meet reps. from all library types in our region. This is scheduled for April 4 and they plan to hold these events around the state by partnering with ESLN.

Cooperative Efforts with other Library Systems

Northern NY Library Network arranged a viewing of the film *Paywall: The Business of Scholarship* on March 7, which CDLC and other regional councils screened. We had eight people here to watch it and there was also a q&a session with the producer. This related to a topic at the next scholcom interest group meeting.

I attended an ESLN Directors meeting the day before Advocacy Day. Guests included a consultant who presented a proposed EADC business model; a developer from METRO who talked about their digitization platforms; Maria DeGaetano, who presented an ELD update; NYLA president Michelle Young re: cooperative opportunities and reps. from NYS DLD.

I participated on an ESLN Directors call with a consultant we hired to develop an ESLN Strategic Plan. Following the call, the consultant distributed a survey that all council staff are completing in preparation for a planning meeting on May 1.

CDLC is hosting a meeting on April 30 with ESLN directors and HLSP coordinators to discuss HLSP in our regions.

We are presenting a resource sharing program, in conjunction with Northern and SENYLRC, at Rochester Regional Library Council in June. They are interested in knowing what we are doing in our regions. We submitted a similar conference proposal for the 2019 NYLA Conference and this would be a precursor to that program.

Administrative/Planning/Misc./Other

Financial review prep: Joe and Amy put together all documentation needed for our new auditors to begin their financial review of CDLC. They will be meeting with us in mid-March.

Board nominations: I worked with the Nominating Committee to get the word out about Board nominations.

I revised Amy’s job description to better reflect her responsibilities. I’ve also been working on a job description for a potential part-time position and talking with staff re: what’s needed.

I wrote two letters of recommendations for CDLC members re: jobs and awards, and wrote a letter of support for a member applying for a grant. I also served as a phone reference for two members applying for positions.

I began reviewing YTD spending and all financials in preparation for developing the 2019/2020 budget.

Member News
• Deb Booth, Director at HFM BOCES SLS, is retiring this Summer.

• Beth Orgeron, Library Director at SUNY Cobleskill, has moved to another department on the Cobleskill campus. Peter Barvoets is Interim Director.

• David Walker has been named the Library Director at Albany Law School; he was serving as Interim Director.

• Several members have upcoming anniversaries: Voorheesville PL is celebrating 30 years. Clifton Park-Halfmoon PL, Schenectady County PL and Schenectady County Community College are all celebrating 50 years. The College of Saint Rose is celebrating 100 years.