CDLC Coordinated Collection Development Meeting
September 19, 2018

Attendees: April Davies, Jennifer Fairall, Jim Foster, Saadia Iqbal, Tracey Pause, Mary Van Ullen, Mary Ann Warner, Kathleen Gundrum (ex officio)

Welcome
Committee Chair Mary Van Ullen welcomed the committee's new members, Jim Foster from Clifton-Park Halfmoon Public Library and Tracey Pause from Voorheesville Public Library.

The minutes of the January 2018 meeting were reviewed and approved.

A list of upcoming meetings was shared. These dates and times might not work for everyone. M. Van Ullen and K. Gundrum will review and discuss. Working groups can also work between meetings.
Meetings scheduled:
9:30am - 11:00am Thursday, November 1, 2018
9:30am - 11:00am Thursday, February 14, 2019
9:30am - 11:00am Thursday, April 18, 2019

Review of the Committee Charge https://cdlc.libguides.com/collection_development/overview

The charge supports the mission of CDLC, which focuses on education, collections and connections. There is little discussion about collection development at conferences and there may be an opportunity here for this committee to do more with education. Collection assessment is a possible topic.

The committee also can do more with their LibGuide to highlight collections, and can review the CCDA subject heading grants.

CDLC Organizational Priorities: K. Gundrum reviewed the priorities CDLC is working on over the next year. The committee can support continuing education and is interested in highlighting regional collections.

A recommendation was made to have field trips to member libraries highlighting collections, which could also be featured on the committee's LibGuide. J. Fairall from Siena College offered to host the first event which would highlight Siena College’s religious studies collection. The event would be sponsored by the committee and open to CDLC members.

Other suggestions included having committee meetings at committee members' libraries; having a tour of all member library collections; and having tours that tie into CCDA subject headings.

The committee will schedule quarterly tours for the next year as follows:
1. Siena College (J. Fairall to look at possible dates)
2. Voorheesville PL (T. Pause will take the lead)
3. SUNY Cobleskill’s Indian Iroquois Museum Collection (A. Davies will take the lead)
4. University at Albany’s death penalty archives and digital collection (M. Van Ullen will take the lead)

Continuing Education Ideas: Ideas were discussed for possible programs sponsored by the committee.

Could this committee sponsor some type of workshop or mini-conference modeled after the Charleston conference?

Other ideas included:
• The importance of maintaining physical collections and the importance of weeding; options for weeding and what to do with withdrawn items. A program on the philosophy of weeding. (J. Foster to work on this)

• Shared print repositories make it easier to weed if you know there are “back-ups” for your collection—a program on shared print repositories?

• Schenectady County PL has a large and active Friends group. Consider a tour or a program on the logistics of having a book sale.

• Discussion about streaming video, different products and cost models. Public libraries are using hoopla for streaming videos. Kanopy is being used by academics, which is being used across disciplines. How to maintain streaming videos? (M. Van Ullen and M Warner will take the lead on a program, A Look at Streaming Videos....)

Subcommittee structure: The subcommittees from last year with presented:

• CCDA Subject Headings. This group would will work with Kathy to develop and implement a process for having CCDA recipient libraries update/change their subject assignment
  o April Davies, David Moore

• Programming/Continuing Education. This group will plan collections-related continuing education opportunities for the CDLC library community
  o Saadia Iqbal, J'aime Pfeiffer, Raik Zaghoul

• Marketing/Communications. This group will maintain the CCD LibGuide and investigate mechanisms for raising the profile of collections of member libraries.
  o Mary Ann Warner

Subcommittee/Working Group Next Steps: Consider replacing subcommittees with working groups to address specific topics and that may be short-lived:

Confirmed participants of working groups:
- CCDA Subject Headings. April Davies
- Programming/Continuing Education: Saadia Iqbal, Jennifer Fairall, Jim Foster
- Marketing/Communications: Mary Ann Warner

Misc.
It was noted that Zoom is available for meetings and webinars and CDLC has LibWizard and Survey Monkey for online surveys.

J. Foster offered Clifton Park-Halfmoon PL as possible program space.

Next Steps:
• K Gundrum/V Ullen confirm future meeting dates and inform committee
• K Gundrum send out CCDA reminder
• K Gundrum create members only section on LibGuide for working groups to use
• J Fairall to identify dates for Siena College tour
• T Pause to look at possible dates for Voorheesville PL tour
• M Van Ullen and M Warner to discuss streaming videos workshop (for early 2019)
• K Gundrum to confirm committee and working group participation by those not in attendance