Minutes of the CDLC Coordinated Collection Development Meeting
November 1, 2018

Attendees: Jennifer Fairall, Jim Foster, Tracey Pause, J’aime Pfeiffer, Mary Van Ullen, Mary Ann Warner, Raik Zaghloul, Kathleen Gundrum (ex officio)

The minutes of the September 19, 2019 meeting were reviewed and approved.
Motion: M. Warner Second: J. Fairall

Update of CDLC Committee Chairs meeting (Kim Mitchell from CORS, Colleen Smith from RAAC, Mary Van Ullen from CDLC, Kathy Gundrum): The group discussed organizational priorities and roles for the committees. RAAC and CORS are working on a technology survey; all committees are working on continuing education offerings; all can be involved with the oral history projects; and this committee can look at ways to highlight member collections.

Re: oral histories: University at Albany and Siena College have done oral histories. Union College has a recording studio. Schenectady County CC has music programs and they might have equipment or rooms available. Clifton Park Halfmoon Public Library received a grant and conducted oral histories on members of the community. They also got a grant from SALS to convert a study room into a recording studio. Next year they are celebrating their 50th anniversary. About 15 years ago Schenectady County PL did oral histories with immigrants. Voorheesville PL did an oral history project with veterans.

Tours of member library collections: The committee will schedule quarterly tours for the next year. There will be a tour of Siena College Religious Studies collection on November 16. Tracy will schedule a tour in March-April of the local history collection at Voorheesville PL. Raik suggested Union College’s special collections as a possible tour. Other possible tours are SUNY Cobleskill’s Indian Iroquois Museum Collection (A. Davies will take the lead) and University at Albany’s death penalty archives and digital collection (M. Van Ullen will take the lead). SUNY libraries are undergoing a system migration and they will have to look at the timing for tours. Public libraries should be avoided in the summer months due to summer reading programs.

A future idea might be to apply for a grant to highlight 12 collections in 12 months.

Plan for marketing and publicizing future tours and events: Promoting the events was discussed; announcements should be shared with school and public library systems and we should aim to get announcements out about two months ahead of time.

Mary shared a program planning worksheet for events. Kathy will send a registration list to the committee prior to the tours, which should be capped at 25.
Continuing Education Ideas: Ideas discussed included weeding and feeding collections and the A-Zs of collection development. The committee will plan a half-day program at Clifton Park-Halfmoon Public Library in the Spring. Jim will look at possible dates and J’aime offered to help with the agenda.

Schenectady County PL could possibly do a program on their Friends of the Library in the Fall as a follow-up to weeding your collection. It could also include a mini-workshop on how to create your own friends group.

Another suggestion was a Capital Region Collections Showcase Series/Spotlight.

The next committee meeting is February 14 at 9:30 am at CDLC.