Present: Jim Gandy, John Myers, Sharon O’Brien, Nancy Poehlmann, Jill Ryder, Colleen Smith, Christopher White

Ex officio: Kathleen Gundrum, Amy Hren, Kari Kakeh, Sue Rahn, Meghan Wakeman

Absent: Walter Grattidge, Geoff Kirkpatrick, Tim McDonough, Michael Paulmeno, Gary Schwartz, Maureen Squier, Joe Thornton

Guest: Tariyka Chaulk

Chair, C. Smith called the meeting to order at 9:36 a.m.

Welcome and Introductions:

C. Smith introduced Tariyka Chaulk who will be taking Jane Bentley’s place on the committee starting July 1st.

Minutes of the February 7, 2019 meeting:

The minutes of the February 7, 2019 meeting were accepted with no corrections.

Organizational Project Updates:

Continuing Education:

- CDLC is planning its Member Showcase for the Fall. The event will be held at Maria College. It was decided that the showcase should allow all members a chance to apply to speak, but there should be a guaranteed portion of grant recipient members who speak. There was also a suggestion of moving the event around the region.

- CDLC received a request letter from the Library Director at RPI to co-sponsor a digital preservation symposium. K. Gundrum attended the event last year, and enjoyed the discussion. There is interest to co-sponsor the event, but more information is needed. K. Gundrum will follow-up.
Oral History Project:
- CDLC had an Oral History meeting on April 10th. 25 people attended. Potential takeaways from the meetings are that CDLC can help by providing continuing education programs and best practices/resources to members. The working group is going to meet over the summer to decide next steps.

RBDB Grants Subcommittee:
- The Grant Subcommittee met via Zoom to discuss proposed Professional Development grant guidelines. A draft of grant guidelines was provided to the committee to review. Recommendations were made to clarify how often/how many from each library can receive a grant as well as clarify member (institution versus individual). Workshops, webinars, and learning events are going to receive priority over general events. College classes/credits will not be eligible.

Tech Census:
- CDLC received a draft copy of the Tech Census that CORS and RAAC is working on. The CCD committee added a question to it that they felt would be beneficial. The questions will be compiled into a Google Form and will be sent to the member libraries over the summer. A possible goal is to make the information available on a member's only portion of the CDLC LibGuide.

New Business:

5 Year Plan of Service:
K. Gundrum stated that she has been referencing the 5 year plan of service to make sure CDLC events and programs tie back to it.

2019/2020 Projects
K. Gundrum stated that it isn’t too early to start planning events for the 19/20 fiscal year. Some in the future are the Resource Sharing Symposium and potential Oral History workshops.

K. Kakeh is currently researching the needs of a Tech Lending Library. She will report back what she finds.

Research is also in the works to see if there is a need for an Online Resource Center. This could be a value to our members.

K. Gundrum reported that a working group is being formed for Public and Academic libraries to collaborate and share resources.
RAAC Roster:
K. Gundrum reported that a call for RAAC committee members would go out in the summer. There are a few vacancies that need to be filled.

Colleen Smith has accepted the role of continuing as RAAC Chair for the 19/20 year.

There was a discussion regarding changing the name of RAAC. The process of changing the name will take place during the 19/20 fiscal year.

Tentative Schedule for 2019/2020:

Dates for the 19/20 meetings were provided to the Committee. They are as follows: September 19, 2019, November 21, 2019, February 13, 2020, and April 23, 2020.

Announcements:

K. Gundrum announced that the CDLC Annual Meeting is scheduled for May 10th at the Holiday Inn Express in Latham. She also announced that the Scholarly Communications Group is meeting on OER’s on May 16th. The discussion will be led by Michael Daly from SUNY OER. CDLC’s Thank you breakfast will be June 6th at CDLC. All committee members are invited to attend. There will be an infomingle at Skidmore on 6/12 and an event on copyright and oral history will take place at SCPL on 6/7.

K. Kakeh announced that she met with the CORS marketing group on making a flyer that highlights all CDLC committees. This will help with recruitment of committee members.

The meeting was adjourned at 11:08 a.m. by C. Smith.